



**Amended October 2012
Constitution and Bylaws
of the Queen City Corvette Club, Inc.**

ARTICLE I

Section I. NAME

Queen City Corvette Club shall be the name of the club. It was organized and started meeting in August 1968.

Section II. PURPOSE

- a. To promote the ownership of, and further the interest of Chevrolet Corvette Sports vehicles.
- b. To promote the sport and pastime of safe motoring, and to encourage trips, car events, and social activities for the members of the Club.
- c. To promote, sponsor, organize and supervise motor car outings, meetings, competitions and other Corvette related functions and events, whether motoring or otherwise, and to offer prizes and awards in respect thereof or make arrangements and commitments as may be necessary for such purpose.

ARTICLE II

MEMBERS

- a. Active membership in the club shall be restricted to owners of Corvette car(s) and their spouse or significant other. In addition, to be a member, a person(s) must have reached the age of twenty one (21) years.
- b. For membership, candidates must: 1) fill out the Application for Membership form, 2) attend at least three (3) business meetings. After fulfilling the membership requirements listed above, he/she will be voted on if he/she desires. Voting will be by secret ballot, or a show of hands, as determined by the Director of Membership. If a ballot is used the ballot will be prepared by the Director of Membership. If he/she receives one third (1/3) or more negative votes he/she may reapply for membership after 6 months time has elapsed.
- c. Once the criteria for membership has been met, the prospective member has been voted in by the membership, and the initiation fee and current dues have been paid, the spouse / significant other will be considered a member also, and be afforded all the benefits of membership.

d. Active Members. Shall be dues paying members in good standing. Active members are eligible to hold office in the organization after six (6) consecutive months of membership in good standing.

e. Associate Members. Club members (and their spouse or significant other) who no longer own a Corvette, shall be considered Associate Members receiving benefits of the membership for a period not to exceed six months. During that time, he/she must continue payment of dues. Nonpayment of dues for a period of three (3) months will result in the associate member being dropped from club membership. Associate Members may not be nominated for or elected to any office. An office holder who sells or otherwise disposes of his/her Corvette during his/her term of office shall be allowed to finish his/her term of office provided that term does not exceed six months.

f. Honorary Lifetime Members. A person recommended by the Board and approved by a majority vote of the membership in attendance at the monthly meeting. 1) Requirement of membership dues and Corvette ownership no longer applies. 2) Honorary Lifetime Member (HLM) will remain on the address and email lists. 3) HLM may receive electronic newsletter. 4) HLM may attend any club activity, but attendance at the annual banquet will cost full price.

g. Provisional Member. A person who lives at least 100 miles away from the center of Charlotte, NC. They must be recommended by two active members, approved by the Board and approved by a majority vote of the membership in attendance at the monthly meeting. Requirements of dues and ownership of a Corvette are the same as an Active Member but without voting rights. If they choose to become Active Members they must fulfill all of the requirements for Active Members.

ARTICLE III

Section I. ORGANIZATION OF GOVERNMENT

Laws

1. The laws of the organization shall consist of this Constitution and Bylaws and any amendment thereof.
2. There shall be no proxy votes accepted. Members in good standing may submit a signed, sealed absentee ballot/vote in writing to any club officer twenty-four (24) hours in advance of a club meeting.

Section II. OFFICERS

- a. The officers of the club shall consist of the following:
 1. President
 2. Vice President
 3. Director of Social Events
 4. Treasurer
 5. Secretary
 6. Director of Automotive Events
 7. Director of Membership

- b. The above Offices will comprise the Board of Directors, with the President acting as the Chairman of the Board.
- c. The above Officers will determine various awards for the year. These will be published prior to the February Business Meeting.
- d. The above Officers will administer the Policy and Procedures of the Club.
- e. Election. Officers shall be elected by a majority vote of the membership present at the November meeting and shall serve for a term of one (1) calendar year in this position. Nominations for Officers will be taken at the October meeting.
- f. Voting. Voting for Officers and members shall be by secret ballot. Proxy votes will not be accepted. A member may vote for Officers by submitting a signed, sealed absentee ballot to any Board member twenty four (24) hours prior to the November meeting.
- g. Vacancies. If any vacancy shall occur in any of the Officers of the Club, a successor shall be elected at the first (*but not later than the second regularly scheduled meeting*) regular meeting. The Board of Directors has the right to vacate a post upon receipt of a written resignation from an Officer. If a vacancy shall occur in the Office of the President, the Vice President will assume the duties of the President and a new Vice President will be elected.
- h. Officers must be dues paying Active members or the spouse of a dues paying Active member of Queen City Corvette Club and of good standing in the organization.
- i. Any Officer resigning his/her office shall not be eligible to hold any office for a period of one (1) year.

Section III. DUTIES OF THE OFFICERS

- a. President
 - 1. The President shall be the chief executive of the club. He/she shall preside at all meetings of the general membership at which he/she is present. The President shall have the general power to see that all orders and resolutions of the Board are carried into effect. The President shall have the general powers of supervision and management usually vested in the office of President of a corporation. The President will conduct an annual review of the Club's Liability form(s). The President shall have further powers and duties as may be prescribed in the Constitution and Bylaws of this Organization. The President shall also sign all checks prepared by the Treasurer. He/She will serve as Past president for the first quarter of the New Year at the discretion of the new Board. As past president, he/she will not have a vote on board matters but will serve in an advisory position.
 - 2. The President may organize committees and appoint chairpersons other than those listed in Article VIII, Section I.
 - 3. Appoint a Newsletter Editor.
 - 4. Provide an article for the monthly newsletter.
 - 5. Appoint a Charity Chairperson.
 - 6. The President, along with the Director of Automotive Events, shall

be the membership liaisons between any Club Sponsors and the Club.

b. Vice President

1. To perform the duties of the President in the absence of the President.
2. To assume other duties in the best interest of the Club.
3. To be responsible for all club equipment and property, its maintenance, storage, and disbursement.
4. The outgoing Vice President shall present to the incoming Vice
5. President an inventory of all Club Equipment and that inventory shall be printed in the January Newsletter. Any shortages from the previous year shall be accounted for and any additions noted.
6. Establish a system for determining winners of the awards established by the Board.
7. Ensure adequate facilities for Monthly Business Meetings and record the membership attendance at these meetings.

c. Director of Social Events

1. To organize the social events for the Club.
2. To organize the Annual Awards Banquet.
3. To Chair the Social Committee.

d. Treasurer

1. The Treasurer shall have the custody of the Club funds and securities. The Treasurer shall keep full and accurate records of receipts and disbursements from all accounts belonging to the Club for the period of time necessary to be in compliance with all State and Federal Laws. The Treasurer shall deposit all monies and other valuable effects in the name of the Club.
2. The Treasurer shall enforce the rules of non-payment of dues. Beginning no later than October of each year, the Board shall initiate reminders to the membership via email and information published in the Club Newsletter. Reminders will specify when dues are due and how they should be paid. The reminders will be published each month through December each year.
3. The Treasurer will chair the Finance Committee and be responsible for presenting the Annual Budget at the February Business Meeting.
4. The Treasurer will assume the duties of the Secretary in the absence of the Secretary at any business or board meeting.
5. To provide monthly financial statements for all Club accounts.
6. To coordinate with the Membership director a listing of all current Club Members.
7. The Treasurer shall prepare checks on Club accounts to pay all Club liabilities in a timely manner. The checks will be presented to the President for his/her signature.

- e. Secretary
 - 1. To record all minutes and votes for both business and Board Meetings. These will be published in the monthly newsletter.
 - 2. To provide an agenda for general business meetings which shall include all unresolved topics from all prior business meetings.
 - 3. To be responsible for sending out notices, ballots, etc. to all current members as required by the by-laws of the Club.
 - 4. Maintain all Club records including a current draft of the Club By-laws and Constitution. Also provide updated versions of the club Bylaws & Constitution to all current Members.
 - 5. To order flowers and/or send cards from the Club Membership.

- f. Director of Automotive Events.
 - 1. The duties of this office shall be that of membership liaison, along with the Club President, between any Club Sponsors and the Club, plus advertising Club activities and promotions.
 - 2. Coordinate member participation in events promoting the Club.
 - 3. To organize Automotive Events.
 - 4. To organize events that benefit the Charity Fund.

- g. Director of Membership
 - 1. To promote Club Membership to other Corvette Owners.
 - 2. To receive all returned applications and insure such applications have been properly completed.
 - 3. To acquaint himself/herself with prospective members and recommend these individuals to the Membership.
 - 4. In association with the Treasurer, maintain a current listing of all Club Members.
 - 5. To Chair the Membership Committee.

ARTICLE IV

Section I. FINANCES

- a. The fiscal year of the club shall be the calendar year.
- b. The President shall sign all checks, drafts, or demands for money and notes of the Club.
- c. The Board of Directors has the authority to disburse the funds authorized by the annual budget submitted to and approved by the membership at the February meeting.
- d. The President shall sign all contracts and in his/her absence, the Vice President.

Section II. INITIATION

Upon acceptance into the Club, the new member will pay the current initiation fee plus the balance of the current calendar quarterly dues.

Section III. DUES

Dues are determined by the Finance Committee and the Board of Directors. Six month's dues must be paid in advance by cash or check. The Treasurer or President must receive payment of dues by January 15th and /or July 15th for a member's dues status to be considered as current. The Secretary must notify members of any change in the amount of dues at least 30 days prior to the effective date of the change.

ARTICLE V

EMBLEM

The official emblem of the organization shall be two crossed flags with a large Q around them, with a gold crown resting on top. The letters and words seen City Corvette Club will be to the right of the flags and Q. Charlotte, NC will be underneath the flags.

ARTICLE VI

MEETINGS

- a. Monthly Business Meeting
 1. Regular meetings shall be held the second Saturday of each month at 6:00 PM. unless the board advises the Membership of a different date or time at least seven days prior to the business meeting.
 2. The location of the meetings is left to the discretion of the Board.
 3. There shall be no prohibition to renting a meeting space.
 4. The Newsletter Editor will include the place, directions, date and time of the business meetings in the Monthly Newsletter.

- b. Special Meetings
 1. Special meetings of the general membership may be called at any time by the Board of Directors, and must be called by the Officers upon receipt of a written petition of twenty percent (20%) or more of the members, provided such petition shall state the purpose for which the meeting is to be called.
 2. Notice must be sent to all members at least fourteen days prior to the special meeting. The notice must include the place, directions, date, time and purpose of the special meeting.

ARTICLE VII

DISCIPLINE OF THE MEMBERSHIP

a. The general membership shall have the right to terminate or suspend the membership of any member by a two thirds (2/3) vote by secret ballot of the members present at any business meeting for infraction(s) of the club's Constitution and Bylaws. A member terminated or suspended shall have the right to appeal such suspension to the general membership in person or in writing.

b. Any Officer may be removed from his/her Office by a majority vote of the membership, provided, that 75% of the membership is present. If 75% is not present then the vote will be postponed until the next meeting at which time a simple majority vote shall prevail.

c. Penalties. Penalties for the violation of the laws of the organization by a member shall be reprimand, suspension, or expulsion.

d. General Offenses. Any member of the organization who violates any of the provisions of the Constitution, or who is found guilty of poor conduct, or who is found guilty of poor sportsmanship/attitude unbecoming a member shall be guilty of an offense against the organization and shall be subject to either a reprimand, suspension, or expulsion.

e. Summons. When charges are preferred against a member, he/she shall be served with a written notice by the President or the Secretary of the Club directing him/her to appear before the Officers of the Club for the purpose of evaluating the seriousness and justification of the complaint against him/her.

f. Expulsion. Any member who has been expelled shall no longer be carried on the official roll of the organization. He/she shall relinquish all financial claims against the organization and shall be prohibited from attending any function, social, or otherwise of the organization.

g. Suspension. A suspended member shall be penalized as follows:

1. He/she shall remove himself/herself from the organization.
2. He/she shall be denied all organization privileges by the organization.
3. He/she shall not vote, attend meetings, hold an office, or have any voice whatsoever in affairs of the organization.
4. He/she shall not represent the organization in any capacity.

h. Reinstatement After Suspension. When a member is suspended for a definite length of time, he/she all be automatically reinstated when such time has elapsed, providing that he/she has paid all bills that he/she owes to the organization.

i. Dues and Other Charges During Suspension. Suspended members shall be required to pay a reinstatement fee of five dollars (\$5.00).

j. Resignation. Any member may resign by direction of written notice of such intent to the Secretary or President of the Club and termination of membership shall be effective upon the receipt thereof.

k. Reinstatement After Resignation. Any member whose resignation has been accepted by the Board must reapply for membership following the rules of new membership, or may be reinstated at the discretion of the Board.

l. Reinstatement After Expulsion. Any member who is expelled from the Club, must wait for a period of twelve months before reapplying for membership following the rules of new membership.

m. Suspension from Nonpayment of Dues. Any member who is delinquent in Club dues for thirty (30) days shall be suspended from the Club. In the event of unusual circumstances, the Board has the authority to review the situation and take appropriate action. Reinstatement shall be automatic upon payment of a \$10.00 penalty, all past dues and current semi-annual dues. The member shall be notified by the Treasurer when he is past due thirty (30) days. The member may then either:

1. Bring the dues current, no later than the next meeting.
2. Be suspended. If suspended, the member may request a hearing before the Board of Directors and explain the reason for delinquent dues.

n. Anyone suspended for nonpayment of dues will have a period of thirty (30) days to settle their account including bringing all dues up to date with the Club. At the end of this period, if dues are not brought current they would be completely expelled. To be allowed back in the Club, the expelled member must apply as a new member.

ARTICLE VIII

Section I. COMMITTEES

a. At the discretion of the Director of the committee, and the function and concurrence of the Board, the following shall be standing committees of the organization.

1. Social
2. Membership
3. Charity
4. Finance

b. Each Board member has the authority to form committees to assist them in performing their duties as needed.

Section II. DUTIES OF THE COMMITTEES

a. Social Committee

1. Assist Social Director in planning and hosting monthly meetings.
2. Set up sub-committees for hosting all club functions.

b. Membership Committee

1. Set up table for prospective members to sign in.
2. Send meeting notices to prospective members.
3. Develop and maintain a handout for prospective members.
4. Develop and maintain a Club handbook for all members.
5. Provide a mentor for new members for 4 months.

c. Charity

1. Supervise all charity activities and donations.
2. Form a committee to:
 - a) Research charities that would qualify to be sponsored by the Club.

- b) Provide a description of each Charity recommended to the club membership. Club vote will determine which Charities will be sponsored and the amount of any financial donations.
- c) Review all requests involving charity donations or events received from the members or from outside the club before they are presented to the membership for approval.
- d. Finance
 - 1. The Treasurer will work with the balance of the Board to develop an annual budget for the Club which will be voted on by the membership.
 - 2. Produce an annual review of all club accounts.

ARTICLE IX

LIABILITY

- a. All persons of corporations, partnerships, groups, or associations extending credit to, contracting with, or having any claims against the Club or its Officers, shall look only to the funds of the Club for payment of any such judgment, contract, claim, debt, damage, or decree, or any other monies that otherwise become due or payable them from the Club or its Officers. The Officers, past, present or future shall not in any manner be personally liable for obligations of the Club. All liability due by this organization shall be subject to the conditions of our corporation, Book # 00700136, dated February 18, 1976, 9:48 AM.
- b. All members and prospective members will sign the General Release and Indemnification form. Signature is mandatory to maintain good standing in the Club.
- c. Annually the President will cause a review of the indemnification clause of the member application form (s).

ARTICLE X

AMENDMENTS TO THE BYLAWS

These Bylaws may be added to, altered or rescinded by a two thirds (2/3) vote of the members present at any regular meeting of the Club, provided such additional Bylaws amendment or repeal has been proposed in writing to the Secretary, who shall have included it in a notice of the meeting to the members at least seven (7) days before the date of the scheduled meeting.

ARTICLE XI

CONFLICTS

All existing Constitutions and Bylaws or part thereof in conflict with this Constitution and Bylaws are hereby annulled and repealed.

ARTICLE XII

QUICK DECISIONS

Any subject of matter not stipulated in the Bylaws shall be subject to the opinion of the Board of Directors. The decision of the Board of Directors shall be subject to approval by the general membership.

ARTICLE XIII

VOTING

- a. In order for a motion to be voted on, it must be approved by two thirds (2/3) vote of the members present.
- b. In order for a motion to be carried, it must be approved by two thirds (2/3) vote of the members present.
- c. Majority: Majority is defined as more than fifty percent (50%) of the votes cast.
- d. When there are more than two candidates for an office, ballots will be drawn up for PREFERENTIAL VOTING. Ballots are to be marked as follows: The voter is to place the numeral 1 beside his/her first preference, the numeral 2 beside his/her second preference, and so on for all choices for each office. The results of this voting will be tabulated as follow: If more that half of the ballots show one candidate has a majority, then that candidate is elected. If this is not the case, then the candidate with the least votes will have his/her ballots redistributed according to the second choice on his/her ballot. This process will continue until one candidate has a majority of the votes.

ARTICLE XIV

PARLIAMENTARY AUTHORITY

The rules contained in the current edition of ROBERT'S RULE OF ORDER Newly Revised shall govern the Club in all cases to which they are applicable and in which they are not in conflict or inconsistent with these Bylaws and special rules of order the Club may adopt.